



# AREA AGENCY ON AGING ADVISORY COUNCIL

778 W. State St., El Centro, CA 92243  
800.510.2020 | 442.265.7030 | www.aaa24.org

## Meeting Minutes: Thursday, September 19, 2024

**Proceedings:** The Imperial County Area Agency on Aging (AAA) Advisory Council met for a regular meeting on Thursday, September 19, 2024, at 9:00 a.m. at the Imperial County Workforce Development Board – Conference Room, located at 2799 S. Fourth Street, El Centro, CA 92243.

### Voting Attendees:

Cynthia Alba  
Cheryl V. Walker  
AJ Gaddis  
John Hernandez  
Benjamin J. Horton  
Manuel Sanchez  
Patricia Thompson  
Daniel Romero  
Oreda Chin  
Javier Moreno  
Patricia Burnworth  
Ismael Lopez  
Supervisor John Hawk\*  
Lucy M. Hendry

\*Member arrived after roll call

### Representing Sector:

District 1  
District 2  
District 3  
District 4  
District 5  
Senior Advocate  
Service Provider  
Senior Legislature  
Senior Organization  
Law Enforcement  
At-Large  
Alternate At-Large  
Alternate At-Large  
Alternate At-Large

### Non-Voting Attendees/Providers:

Monica V. De Leon ICAAA Manager  
Karla Flores ICAAA LTC Ombudsman Coordinator  
Joanna Zepeda ICAAA Administrative Analyst  
Daniel Flores ICAAA I & A Coordinator  
Shawn Angulo ICAAA I&A Volunteer  
Andrew Briseño County of Imperial Counsel  
Carla Diaz CRLA  
Maria Madueno CRLA  
Polo Salazar Catholic Charities/Program Manager  
Ivan Romero Catholic Charities/Program Manager

### Absent:

Supervisor Mike Kelley Senior Advocate  
Paul R. Monarrez Disabled Interests  
Mike Lara Senior Advocate  
Helen Lopez Senior Legislature



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Agenda Item / Action Taken:

**I. FLAG SALUTE, ROLL CALL (MEMBERS), AND INTRODUCTIONS (GUESTS):**

Chair AJ Gaddis called the meeting to order at 9:08 a.m. Monica De Leon led the Advisory Council in the Flag Salute. Roll call was completed. Guests introduced themselves.

**II. APPROVAL OF MINUTES:**

Hernandez/Moreno (M/S/C) to approve the minutes of the July 18, 2024, Advisory Council meeting as presented.

**III. PUBLIC COMMENTS:**

AJ Gaddis opened the floor for comments. John Hernandez made a comment to the Advisory Council that a council member lost a family member and if we can send a condolence gift.

**IV. PRESENTATION:**

**a) California Rural Legal Assistance (CRLA) “Health Consumer Law” – Carla Diaz**

Carla Diaz, Community Worker, Presented on CRLA Legal Services, Medicare Open Enrollment, & Medicare Hospice Fraud. Examples of real-life cases were presented. All four parts of Medicare were explained. Carla explained the characteristics of a scam. Diaz ended presentation by answering questions by the Council.

**V. ACTION / DISCUSSION ITEMS:**

**a) Advisory Council to review and approve the Area Agency on Aging’s Complaint Resolution Process**

Monica De Leon explained that the Complaint Resolution Process is for AAA Providers or potential providers. It is very similar to the Grievances & Complaints Policy for clients. De Leon reported that CDA asked for the procedure to be separated into two documents. De Leon also said the address will be updated from Suite 208 to Suite 101 where the new office is now located. Hernandez/Walker (M/S/C) to approve the Area Agency on Aging’s Complaint Resolution Process with the discussed update.

**b) AAA Advisory Council Quarterly Mileage Reimbursement for FY 2024-2025**

Chair Gaddis reminded the Advisory Council that the mileage reimbursement is available to everyone and encouraged Council Members to submit for reimbursement.

**VI. AREA AGENCY ON AGING DIRECTOR’S REPORT:**

Directo Sarah Enz is out on business travel. Monica De Leon provided a quick report. Catholic Charities received a couple of the new trucks for the Senior Nutrition Program and three new trucks are expected soon. Monica De Leon provided a brief update on the ADCR information kiosks at the Congregate Sites. This concluded the report.

**VII. COMMITTEE REPORTS:**

**Executive Committee:** Chair AJ Gaddis reported that the committee has been looking at the agenda closely and meeting frequently. Monica De Leon added that the committee will also be reviewing any bids for the RFP for Senior Health Program.

**Legislative Committee:** No report provided.



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**Nutrition Committee:** Oreda Chin reported that a meeting was conducted, and a plan is in place.

**Transportation Committee:** AJ Gaddis will set up a meeting soon.

**Social & Health Committee:** Manuel Sanchez will schedule a meeting to continue discussing the Senior Event.

## VIII. INFORMATION:

Chair Gaddis reminded members to review informational items: Information & Assistance Coordinator Reports, and Ombudsman reports, Member Attendance Roster, Committee Membership Roster, and City of El Centro Senior Appreciation Day event flyer.

## IX. FUTURE AGENDA ITEMS:

Chair Gaddis opened the floor for member requests. AJ Gaddis requested that the retreat and social media presence be assigned to the Executive Committee.

## X. ANNOUNCEMENTS BY MEMBERS:

Chair Gaddis opened the floor for announcements. AJ Gaddis thanked Supervisor Hawk and the Board of Supervisors for the Proclamation on National Senior Citizens Day. Benjamin Horton announced that he is resigning from his position on the Advisory Council. He thanked the Council and Supervisor Hawk. Oreda Chin announced that she is the new Executive Director of Imperial County United Way. Monica De Leon reminded Council that today is the deadline to apply for the Advisory Council vacancies and to submit a response to the Request for Proposal for the Senior Health Program. This concluded the announcements.

## XI. ADJOURNMENT:

Chair Gaddis adjourned the Advisory Council meeting at 10:37 a.m.

Monica V. De Leon  
AAA Manager

Daniel Flores  
Recording