



# AREA AGENCY ON AGING ADVISORY COUNCIL

778 W. State St., El Centro, CA 92243  
800-510-2020 | 442-265-7030 | www.aaa24.org

## MEETING AGENDA

Thursday, September 21, 2023, at 9:00 a.m.  
Imperial County Department of Social Services - Classroom A  
2895 S. 4th Street, El Centro, CA 92243

<b>Chairperson:</b> Oreda Chin	<b>Vice-Chair:</b> AJ Gaddis	<b>Secretary:</b> Paul R. Monarrez	<b>Past Chair:</b> Virginia Ward
<b>Members:</b> Cynthia Alba Sup. Michael W. Kelley Helen Lopez Patricia Burnworth	Cheryl V. Walker Mike Lara Daniel Romero Raquel V. Camacho	John Hernandez Manuel Sanchez Javier Moreno Lucy M. Hendry	Benjamin J. Horton Patricia A. Thompson Sedalia Sanders Sup. John Hawk
<b>Alternates:</b>	Ismael Lopez	Lucy M. Hendry	Sup. John Hawk

*Advisory Council members please be advised:* If an item on the meeting agenda relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250 in campaign contributions to you during the last 12 months, or if approval or disapproval of an agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, then please follow these procedures: When the agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item, and then refrain from discussing, voting on, or otherwise influencing the Advisory Council's consideration of the agenda item.

### PUBLIC COMMENTS

This is a public meeting. Any person wishing to address the Council is asked to complete a "Request to Speak" form and submit it to the Secretary prior to the start of the meeting. When the agenda item is announced and your name is called, please come forward and address yourself to the Council. Unless the Chairperson extends the time, there is a three (3) minute time limit for each public presentation. If you wish to address the Council on any matter within the Council's jurisdiction that is not listed on the agenda, you may do so during the public comment portion of the agenda. The Council will listen to all public comments. In compliance with the Brown Act, the Council will not take any action on items that are not on the agenda. Any information provided on the Request to Speak form will be public record.

*All items posted on the agenda are subject to action. Please turn off or silence all phones before the start of the meeting.*

**COUNCIL MEMBERS, PLEASE REVIEW AGENDA, COMPLETE YOUR CONFLICT OF INTEREST FORM, AND PROVIDE TO AAA STAFF OR CHAIR PRIOR TO START OF MEETING**

### WELCOME

**I. FLAG SALUTE, ROLL CALL (MEMBERS), AND INTRODUCTIONS (GUESTS):** CHIN

**II. APPROVAL OF MINUTES:** CHIN

July 20, 2023, Advisory Council Meeting Minutes

**III. PUBLIC COMMENTS:** CHIN

### IV. PRESENTATION:

- a) Public Administrator Services Overview – Sarah M. Enz, Imperial County Public Administrator/ Guardian/ Conservator/AAA Director

**V. ACTION / DISCUSSION ITEM(S):** CHIN

- a) **Chair to appoint an Ad-hoc Policies and Procedures Committee of not less than three (3) Advisory Council members to develop policies and procedures to compliment the Advisory Council By-Laws.** (Advisory Council By-Laws included as informational item d)
- b) **AAA Advisory Council Quarterly Mileage Reimbursement for FY 2023-2024**  
Reminder: Mileage reports for all attended AAA Advisory Council Meetings and Committee Meetings are due by the 15<sup>th</sup> of the following month.

**VI. COMMITTEE REPORTS:** VARIOUS

Executive:	Chin
Legislative:	Lopez
Nutrition:	Chin
Transportation:	Gaddis
Social & Health:	Sanchez

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## VII. INFORMATION:

AAA STAFF

- a) Attendance Roster
- b) FY 2023-2024 Advisory Council Roster
- c) FY 2023-2024 Committee Membership Roster
- d) FY 2023-2024 Advisory Council Meeting Schedule
- e) Advisory Council By-Laws
- f) Long Term Care Ombudsman Reports
- g) Senior Citizens Day Event Flyer (New Date)

## VII. AREA AGENCY ON AGING DIRECTOR'S REPORT

ENZ

## VIII. ANNOUNCEMENTS BY MEMBERS

VARIOUS

## IX. FUTURE AGENDA ITEMS

CHIN

## XI. ADJOURNMENT

CHIN