



AREA AGENCY ON AGING ADVISORY COUNCIL

778 W. State St., El Centro, CA 92243
800.510.2020 | 442.265.7030 | www.aaa24.org

Meeting Minutes: Thursday, June 15, 2023

Proceedings: The Imperial County Area Agency on Aging (AAA) Advisory Council: Regular meeting of Thursday, June 15, 2023, at 9:00 a.m. at the Imperial County Department of Social Services – Classroom A, located at 2895 S. Fourth Street, El Centro, CA 92243.

Voting Attendees:

Cynthia Alba
AJ Gaddis
John Hernandez
Benjamin J. Horton
Supervisor Mike Kelley
Paul R. Monarrez
Virginia Ward
Manuel Sanchez
Patricia A. Thompson
Helen Lopez*
Javier Moreno
Sedalia Sanders*
Patricia Burnworth

Representing Sector:

District 1
District 3
District 4
District 5
County of Imperial
Disabled Interests
League of Cities
Senior Advocate
Service Provider
CSL – Senate
Law Enforcement
At-Large
At-Large

Alternate Attendees

Ismael Lopez
Lucy M. Hendry

Alternate At-Large
Alternate At-Large

*Member attended by phone

Non-Voting Attendees/Providers:

Sarah M. Enz
Monica V. De Leon
Joanna D. Zepeda
Andrew Briseno
Gil Rebollar
Ivan Romero
Apolinar “Polo” Salazar
Raquel Camacho
Jennifer Conklin
Cynthia Rodriguez
Jecell Murguia
Jennifer Zapata
Elisa Barnett
Karina Leon
Leah Arellano
Santino Arellano
Catalina Arellano

Public Administrator/ICAAA Director
ICAAA Manager
ICAAA Administrative Analyst I
County of Imperial, Counsel
County of Imperial, Public Information Officer
Catholic Charities, Senior Nutrition, Q/A, Case Manager
Catholic Charities, Senior Nutrition, Program Manager
Elder Law and Advocacy/HICAP
Elder Law and Advocacy, Staff Attorney
Calexico Wellness Center, Marketing & Outreach Manager
Calexico Wellness Center, Outreach
Calexico Wellness Center, Outreach Medical Assistant
Alzheimer's Association, San Diego/Imperial County
Access to Independence, Program Manager
El Centro Adult Center, Adult Center Coordinator
Public
Public



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Absent:

Cheryl Viegas Walker	District 2
Mike Lara	Senior Advocate
Daniel Romero	CSL - Assembly
Oreda Chin	Senior Organization
Supervisor John Hawk	Alternate At-Large

Agenda Item / Action Taken:

I. **FLAG SALUTE, ROLL CALL (MEMBERS), AND INTRODUCTIONS (GUESTS):**

Vice Chair Gaddis called the meeting to order at 9:04 a.m. Member Sup. Kelley led the Flag Salute; roll call was completed, and quorum was established. Guests introduced themselves.

II. **APPROVAL OF MINUTES:**

Ward/Monarrez (M/S/C) to approve the minutes of the May 18, 2023, Advisory Council meeting as presented.

III. **PUBLIC COMMENTS:**

John Hernandez requested an update from Polo Salazar, Senior Nutrition Program Manager, on the recent emergency that occurred at one of the Congregate Sites and asked how Catholic Charities handles emergency situations. Mr. Salazar provided a recap on the emergency that happened and provided a summary of how staff is trained to handle emergency situations.

IV. **PRESENTATION:**

a) **Long-Term Care Ombudsman Update – ICAAA –** Monica V. De Leon, AAA Manager, provided the presentation on behalf of Karla Flores, LTC Ombudsman, since she was at another meeting and was unable to attend. Mrs. De Leon summarized the program's mission & vision, provided updates to services offered, and upcoming projects for the program. Ms. De Leon concluded by opening up for questions, which Ms. Enz helped answer.

b) **Information & Assistance Coordinator Update – ICAAA –** Monica V. De Leon provided the presentation. Mrs. De Leon summarized program's mission & vision, provided updates on services offered, and upcoming projects for the program, including the hiring of a new I&A Coordinator. Mrs. De Leon concluded by opening up for questions but none were asked.

V. **ACTION / DISCUSSION ITEMS:**

a) **Amended Advisory Council By-Laws**

Hernandez/ Ward (M/S/C) to approve the first draft of the amended by-laws as presented by the Ad-hoc By-Law Committee. Helen Lopez clarified that this is the first draft to allow for members to review and provide additional comments or changes. The final draft will be presented in the July meeting for final approval. No additional comments were made.



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- b) **The ICAAA received one eligible application for the vacant Health Insurance Counseling & Advocacy Program (HICAP) Member position. Council to take action on appointing the HICAP member position based on the Ad-hoc Nominating Committee's recommendation.**

Hernandez/Sanchez (M/S/C) to accept the Ad-hoc Nominating Committee's recommendation and appoint Ms. Raquel V. Camacho to the HICAP Member Position.

- c) **Advisory Council to provide Vote of Confidence for Council Member with Terms Ending in 2023 based on the Ad-hoc Nominating Committee's recommendation.**

Lara/Sanchez (M/S/C) to accept the Ad-hoc Nominating Committee's recommendation and provide a Vote of Confidence to Paul R. Monarrez.

Monarrez/Ismael Lopez (M/S/C) to accept the Ad-hoc Nominating Committee's recommendation and provide a Vote of Confidence to Oreda Chin.

Thompson/Sanchez (M/S/C) to accept the Ad-hoc Nominating Committee's recommendation and provide a Vote of Confidence to Sedalia Sanders.

This concluded the discussion on this item.

- d) **Advisory Council to provide Vote of Confidence to the Executive Officers for Fiscal Year 2023-2024 based on the Ad-hoc Nominating Committee's recommendation.**

Ward/Hernandez (M/S/C) to accept the Ad-hoc Nominating Committee's recommendation and provide a Vote of Confidence to Oreda Chin, Chair.

Sup. Kelley/Ismael Lopez (M/S/C) to accept the Ad-hoc Nominating Committee's recommendation and provide a Vote of Confidence to AJ Gaddis, Vice-Chair.

Sup. Kelley/Moreno (M/S/C) to accept the Ad-hoc Nominating Committee's recommendation and provide a Vote of Confidence to Paul R. Monarrez, Secretary.

Ismael Lopez/Monarrez (M/S/C) to accept the Ad-hoc Nominating Committee's recommendation and provide a Vote of Confidence to Virginia Ward, Past Chair.

This concluded the discussion on this item.

VI. COMMITTEE REPORTS:

Executive Committee: Chair Chin had nothing new to report.

Planning & Finance Committee: Combined with Executive Committee. Nothing new to report.

Legislative Committee: Chair Lopez provided a written report prior to the meeting.

Nutrition Committee: Vice-Chair Gaddis reported that committee has not met.

Transportation Committee: Vice-Chair Gaddis reported that committee has not met.

Social & Health Committee: Chair Sanchez announced that they will be meeting on Thursday, June 29, 2023, to work on a proclamation for the Senior Citizen's Day. He also asked if the logo was something that the Social & Health Committee needed to look into. He was informed that the logo was assigned to the Ad-hoc Social Media Committee. This concluded his report.



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VII. INFORMATION:

Vice-Chair Gaddis reminded members to review informational items: Member Attendance Roster, LTC Ombudsman Coordinator Report, and an updated on the Master Plan on Aging.

VIII. AREA AGENCY ON AGING DIRECTOR'S REPORT:

Sarah Enz provided a brief verbal report as there was nothing new to report. Monica De Leon informed Advisory Council that the senior survey was pushed back to be sent out in July. This concluded the Director's Report.

IX. ANNOUNCEMENTS BY MEMBERS:

Vice-Chair Gaddis opened the floor for announcements. Vice-Chair Gaddis announced that at 2:00 pm on June 15, 2023, the Master Gardening class was hosting soil testing class for teenagers. No other announcements were made.

X. FUTURE AGENDA ITEMS:

No future agenda items were requested.

XI. ADJOURNMENT:

Vice-Chair Gaddis adjourned the meeting at 10:18 a.m.

Sarah M. Enz
Public Administrator/ICAAA Director

Monica Veliz De Leon
Recording Clerk