



AREA AGENCY ON AGING ADVISORY COUNCIL

778 W. State St., El Centro, CA 92243
800.510.2020 | 442.265.7030 | www.aaa24.org

Meeting Minutes: Thursday, October 17, 2024

Proceedings: The Imperial County Area Agency on Aging (AAA) Advisory Council met for a regular meeting on Thursday, October 17, 2024, at 9:00 a.m. at the Imperial County Workforce Development Board – Conference Room, located at 2799 S. Fourth Street, El Centro, CA 92243.

Voting Attendees:

AJ Gaddis
John Hernandez
Sylvia Chavez
Manuel Sanchez
Helen Lopez
Daniel Romero
Oreda Chin
Patricia Burnworth
Ismael Lopez
Lucy M. Hendry

Representing Sector:

District 3
District 4
League of Cities
Senior Advocate
Senior Legislature
Senior Legislature
Senior Organization
At-Large
Alternate At-Large
Alternate At-Large

Non-Voting Attendees/Providers:

Monica V. De Leon ICAAA Manager
Karla Flores ICAAA LTC Ombudsman Coordinator
Joanna Zepeda ICAAA Administrative Analyst
Daniel Flores ICAAA I & A Coordinator
Benjamin J. Horton At-Large applicant
Ivan Romero Catholic Charities/Program Manager

Absent:

Cynthia Alba District 1
Cheryl V. Walker District 2
Supervisor Mike Kelley County of Imperial
Paul R. Monarrez Disabled Interests
Mike Lara Senior Advocate
Patricia Thompson Service Provider
Javier Moreno Law Enforcement
Supervisor John Hawk Alternate At-Large



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Agenda Item / Action Taken:

I. FLAG SALUTE, ROLL CALL (MEMBERS), AND INTRODUCTIONS (GUESTS):

Chair AJ Gaddis called the meeting to order at 9:02 a.m. Monica De Leon led the Advisory Council in the Flag Salute. Roll call was completed. Guests introduced themselves.

II. APPROVAL OF MINUTES:

Chin/Ismael Lopez (M/S/C) to approve the minutes of the September 19, 2024, Advisory Council meeting as presented with an abstention from Helen Lopez.

III. PUBLIC COMMENTS:

AJ Gaddis opened the floor for comments. Benjamin Horton submitted a request to speak form and gave a quick introduction and background speech as an applicant for a vacant Advisory Council Position. Anna Rodriguez submitted a request to speak form and gave a quick introduction and background speech as an applicant for a vacant Advisory Council position. Lucy Hendry spoke and gave a quick introduction on her interest on being part of the Advisory Council.

IV. PRESENTATION:

a) Public Administrator “Service overview” – Director Sarah M. Enz

Sarah M. Enz, Public Administrator/AAA Director, presented an overview of the Public Administrator Services. Enz presented on the Public Guardian service, Public Conservator service, Representative Payee Program, Targeted Case Management Program, and Indigent Burial. Ms. Enz provided examples and updates on all services provided by the Imperial County Public Administrator. Enz took and answered questions. This concluded her presentation.

V. ACTION / DISCUSSION ITEMS:

a) Second and approve the Executive Committee’s motion to issue a recommendation to the Board of Supervisors to award the Area Agency on Aging Senior Health Services Program allocation to HLT Nutrition Co. Inc.

Executive Committee/Hernandez (M/S/C) to issue a recommendation to the Board of Supervisors to award the Area Agency on Aging Senior Health Services Program allocation to HLT Nutrition Co. Inc.

b) Welcome and congratulate Calipatria Mayor Sylvia Chavez for being selected to serve on the Area Agency on Aging Advisory Council to represent the League of Cities Imperial County Division

Sylvia Chavez provided a brief introduction and shared that she is looking forward to working with the Council and the seniors of Imperial County.

c) AAA Advisory Council Quarterly Mileage Reimbursement for FY 2024-2025

Chair Gaddis reminded the Advisory Council that mileage reimbursement is available to everyone and encouraged Council Members to submit for reimbursement.

VI. AREA AGENCY ON AGING DIRECTOR’S REPORT:

Director Sarah Enz provided a written report. Enz shared that a family member was pleasantly surprised and satisfied with the service and food provided by Catholic Charities through their Meals on Wheels program. Enz reported on CalzConnect, Dementia Aware,



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ADRC, San Diego/Imperial County Geriatrics Workforce, and the 2024 ACL Caregiver Grant. This concluded the report.

VII. COMMITTEE REPORTS:

Executive Committee: Chair AJ Gaddis reported that the committee was able to review the RFP and was pleased with the applicant.

Legislative Committee: Written report was provided. Daniel Romero provided a summary of the written report.

Nutrition Committee: Oreda Chin reported that Congregate Site Visits have started.

Transportation Committee: AJ Gaddis will set up a meeting soon.

Social & Health Committee: Manuel Sanchez will schedule a meeting to continue discussing the Senior Event.

VIII. INFORMATION:

Chair Gaddis reminded members to review informational items: Information & Assistance Coordinator Reports, Ombudsman reports, Member Attendance Roster, and upcoming event list. Catholic Charities shared that they served 360 meals during the Senior Appreciation Day Event.

IX. FUTURE AGENDA ITEMS:

Chair Gaddis opened the floor for member requests. AJ Gaddis requested that the going dark in December item be put on the November 2024 agenda. No further requests were made.

X. ANNOUNCEMENTS BY MEMBERS:

Chair Gaddis opened the floor for announcements. Oreda Chin mentioned that Pioneers will have a breast cancer awareness event. Lucy Hendry announced that Holtville is hosting a Veterans Day Parade on November 2nd, 2024. Manuel Sanchez announced the Imperial County Employee Health Fair on October 30th, 2024. Sylvia Chavez announced that Calipatria will host a Cancer Walk on October 26th, 2024. AJ Gaddis announced that the City of Brawley has established a contract with Master Gardener to start a garden at the Senior Center.

XI. ADJOURNMENT:

Chair Gaddis adjourned the Advisory Council meeting at 10:23 a.m.

Monica V. De Leon
AAA Manager

Daniel Flores
Recording Clerk