



# AREA AGENCY ON AGING ADVISORY COUNCIL

Area Agency on Aging • 778 W. State St. • El Centro, CA 92243

## Meeting Minutes: Thursday, July 21<sup>st</sup>, 2016

### Proceedings:

The Area Agency on Aging Advisory Council met on July 21, 2016 at the Department of Social Services, 2895 S. 4<sup>th</sup> St., in El Centro, CA.

### Present:

#### Voting Attendees:

Lourdes Ramirez  
Bertha Morris  
Terry Swing  
Virginia Ward  
Yolanda Cordero  
Patsy Becerra  
Rebeca Dennis  
Tim Blankenship  
Sedalia Sanders  
Albert Newton

#### Representing Sector:

HICAP (Vice Chair)  
Senior Advocate  
Senior Organization  
League of Cities  
District 1  
District 2  
District 5  
At-Large (Alternate)  
At-Large  
At-Large

### Non-Voting Attendees/Providers:

\*Norma Saikhon  
Rosie Blankenship  
Sofia Gonzalez  
Karla Flores  
Gil Rebollar  
Gracie Rodriguez  
Geoff Holbrook  
Layla Sarwari  
Magdalena Lopez

Public Administrator/AAA Director  
Assistant Public Administrator (APA)  
AAA Fiscal Manager  
AAA LTC Ombudsman  
AAA I&A Coordinator  
Catholic Charities  
Imperial County Counsel  
Deputy County Counsel  
ICPHD

### Absent:

Elizabeth Gonzalez  
Rosalie Avila  
John Hernandez  
Margaret Sauza  
Rosyo Ramirez  
Judith Brown  
Heddy McNeer  
Ray Castillo  
Mike Kelley  
Manuel Sanchez

Law Enforcement (Chair)  
Senior Advocate  
District 4/Senior Legislature (Assembly)  
Senior Legislature (Senate)  
Service Provider  
Disabled Interest  
District 3  
County of Imperial  
County of Imperial (Alternate)  
Disabled Interest (Alternate)



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## Agenda Item / Action Taken

1. **FLAG SALUTE, ROLL CALL, AND INTRODUCTIONS:** The regular meeting of the Area Agency on Aging Advisory Council was called to order at 9:00 a.m. by Lourdes Ramirez, Vice Chair. The flag salute was led by Albert Newton. Roll call of members and the introduction of attendees followed.
2. **APPROVAL OF MINUTES:**  
Rebeca Dennis requested, moving forward, for budget information to be included in agenda packet. Yolanda Cordero stated she was absent for the Brown Act Training held in June. Geoff Holbrook shared that County Counsel would be willing to schedule another training for those absent. Cordero requested more information and Dennis reiterated that the current item on the agenda is to approve the Minutes. Motion was made to approve the June 16<sup>th</sup> Regular Advisory Council Minutes and the June 27<sup>th</sup> Special Meeting Minutes with corrections to attendance record. **(M/S/C)**  
**(Morris/Newton) (Yolanda Cordero abstained for the June 16<sup>th</sup> meeting due to absence) (Terry Swing, Ginger Ward, and Patsy Becerra abstained for the June 27<sup>th</sup> meeting due to being absent)**
3. **PUBLIC COMMENTS**  
No public comments were received.
4. **PRESENTATIONS:**  
No presentations were held.
5. **COMMITTEE REPORTS:**  
Committees had nothing to report. Council had questions regarding status of committee assignments and Ms. Blankenship shared that a new Chair will be appointed at the September meeting and a reorganization of the committee may or may not be made.
6. **ACTION ITEM(S):**
  - a) **Conflict of Interest Disclosure form**  
Geoff Holbrook explained that the Conflict of Interest Disclosure form was created by County Counsel to ensure that conflicts of interests are handled correctly. Each Council member present at the meeting will be required to sign and turn in the form prior to each Advisory Council meeting. **(M/S/C)**  
**(Cordero/Ward)**

\*Ms. Saikhon arrived at 9:10 a.m.



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**b) Vote of Confidence for Council Members terms expiring**

Council Members Rosalie Avila and Lourdes Ramirez terms were set to expire. Ms. Saikhon explained that a Vote of Confidence was needed to renew their terms. Cordero asked how many terms a member may serve. Saikhon explained that the Bylaws state that members can serve an unlimited amount of terms, but term limits can be discussed upon review of the Bylaws by the Bylaw Committee when they meet. Motion was made for Vote of Confidence for members:

**Rosalie Avila (M/S/C) (Ward/Becerra)**

**Lourdes Ramirez (M/S/C) (Cordero/Morris)(Ramirez abstained)**

**c) Reappointment of At-Large Member and Alternate**

Tim Blankenship submitted his letter to be reappointed from an At-Large Member to an At-Large Alternate and offered his support for the reappointment of At-Large Alternate Sedalia Sanders to At-Large Member. Motion was made to reappoint Blankenship to Alternate (M/S/C) (Morris/Becerra) Motion was made to reappoint At-Large Alternate Sedalia Sanders to At-Large Member (M/S/C) (Cordero/Dennis)

**d) Advisory Council Elections**

The slate of officers for nominations was submitted as:

Bertha Morris and Sedalia Sanders were both put forth as nominees for Chair of the Advisory Council. County Counsel advised that election voting and discussion has to be held during the meeting and not via ballots. Secret ballots cannot be conducted and are in violation of the Brown Act. Motion was made to hold election for Chair via roll call **(M/S/C) (Cordero/Dennis)**

Members voting for Sedalia Sanders: Terry Swing, Rebecca Dennis, Yolanda Cordero, Virginia Ward, Albert Newton, Lourdes Ramirez, Sedalia Sanders, Bertha Morris

Members voting for Bertha Morris: Patsy Becerra

**Sedalia Sanders was elected Chair for FY 16-17 (8-1 Vote)**

John Hernandez was the sole nominee for the position of Vice-Chair. Nominations for Vice-Chair were open to the floor and no nominations were put forth. Nominations were closed.

**Hernandez was elected Vice-Chair via acclamation for FY 16-17**

Lourdes Ramirez and Judith Brown were put forth as nominees for Secretary by the Nomination Committee. Nominations for Secretary were open to the floor.



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Yolanda Cordero motioned to nominate Judith Brown for Secretary. **(M/S/C)**  
**(Cordero/Dennis)** Discussion was held pertaining to duties of the Secretary.  
Members voting for Judith Brown: Terry Swing, Yolanda Cordero, Rebecca  
Dennis, Patsy Becerra  
Members voting for Lourdes Ramirez: Virginia Ward, Albert Newton, Lourdes  
Ramirez, Bertha Morris, Sedalia Sanders

**Lourdes Ramirez was elected as Secretary for FY 16-17 (5-4 Vote)**

**Elizabeth Gonzalez will remain as Immediate Past Chair**

FY 16-17 Officers will begin serving at the September 2016 meeting for a period  
of 2 years.

## 7. INFORMATION

### a. **Demographic Information:**

Ms. Blankenship explained how a request was made by Cordero to provide  
demographic information of the Imperial County. She went on to explain the  
senior population, median income, and congregate meals served per city.  
Blankenship went on to answer several questions regarding the Senior Nutrition  
Program.

## 9. AREA AGENCY ON AGING DIRECTOR'S REPORT:

### a. **Senior Nutrition Program**

On June 28, 2016 the Imperial County Board of Supervisors approved the contract  
for FY 16-17 between AAA and Catholic Charities to continue the Congregate Meals  
and Home Delivered Meals Programs. At the same meeting, the Board approved the  
Public Benefit funding allocation of \$96,500 towards the Senior Nutrition Programs  
for fiscal years 15-16 and 16-17.

### b. **Senior Nutrition Meals Breakdown**

For FY 15-16, 1,399 non-senior congregate meals and 50,307 congregate senior  
meals were served. The contracted amount was 45,650 meals to be served.  
Blankenship stated that AAA staff and Advisory Council knew there would be a  
shortfall and advised Catholic Charities to seek additional funding and for the  
Advisory Council to advocate on behalf of the Senior Nutrition Programs. 29,553



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home delivered meals were served for FY 15-16 while the contracted amount was for Catholic Charities to serve 23,400.

**c. FY 16-17 Budget Display**

The total budget amount designated to the AAA for FY 16-17 was \$871,524, an increase of \$14,599 over FY 15-16. Budgets have been modified to reflect new contracts and were ratified by the Board of Supervisors on June 14<sup>th</sup>.

**d. 2016-2020 Four Year Area Plan**

Area Plan was ratified by Board of Supervisors on June 14<sup>th</sup>. As of July 1<sup>st</sup>, transportation will be provided by the AAA via IVTRide.

**e. FY 16-17 SNAP-Ed Program**

Goals and objectives were met and the annual closeout report is being prepared for September deadline.

**f. Senior Directory**

Ads have been turned in and 6,000 directories will be printed for distribution by the end of July.

**g. Provider Claims**

Service provider claims are currently being processed for June.

a.

b.

c.

d.

e.

f.

g.

**h. Ombudsman Coordinator Report**

8 facilities were inspected, 5 hours of volunteer training, 8 complaints were received and resolved.

**i. Information & Assistance Coordinator Report**

88 calls were received with 45 follow-ups and 37 choosing not to provide follow-up information.



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**j. October State Monitoring Report**

No response has been received from California Department of Aging regarding report.

**10. ANNOUNCEMENTS BY MEMBERS:**

None received.

**11. FUTURE AGENDA ITEMS**

Cordero requested information on more voting information regarding senior population.

**12. ADJOURNMENT:**

With no further business to discuss, the meeting adjourned at 11:10 a.m. **(M/S/C)**  
**(Becerra/Morris)**

Norma Saikhon  
Public Administrator/AAA Director

Gilbert Rebollar  
Recording Clerk